



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	07	2016	To	30	06	2017

Section A Reference and administration details

Charity name

The Waterloo Partnership

Other names charity is known by

Registered charity number (if any)

1111926

Charity's principal address

12 St Anthony's Road	
Blundellsands	
Liverpool	
Postcode	L23 8TP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Lloyd			
2	Sue Kendall	Chair		
3	Rick Walker	Treasurer		
4	Mary Corbett			
5	Linda Nye	Project Co-ordinator		
6	Anne Magennis			
7	Ian Price			
8	Martin Shackleton	Secretary		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 1 st September 2005
How the charity is constituted (eg. trust, association, company)	Association consisting of 25 members
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed annually at the Annual General Meeting held in September

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are inducted by the Chair and Board of Trustees, using Charity Commission guidelines. The current trustees come from a variety of backgrounds: education, management, medicine, social work, IT, engineering and the financial sector.

The Waterloo Partnership is a member of the Fundraising Standards Board, and follows the Institute of Fundraising's Code of Fundraising Practice.

The charity has an agreed Complaints Policy: the current complaints co-ordinator is Fred Nye.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- (i) To relieve poverty and sickness, to preserve good health, and to advance education in Waterloo, Sierra Leone.
- (ii) To advance public understanding in Waterloo, England of the social, economic and cultural ways of life of the people in Waterloo Sierra Leone.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Waterloo Partnership was established to encourage mutual support and understanding between the communities of Waterloo Sierra Leone and Waterloo Merseyside, and the charity aims to forge educational, cultural, faith and civil society links between the 'two Waterloos'.

In planning the Waterloo Partnership's activities the trustees have had regard to the Charity Commission's guidance on public benefit. The charity therefore seeks to:

- establish links between specific institutions in Waterloo Merseyside and neighbouring areas, with appropriate opposite partners in Waterloo, Sierra Leone;
- support the work of the Waterloo Sierra Leone community with particular reference to supplying resources for basic needs and for building construction, education, employment, farming, health care and sanitation;
- harness the skills and efforts of voluntary project workers in both communities
- communicate the findings of visits to and from Sierra Leone;
- raise funds to support the aims of the charity.

The Waterloo Partnership UK (WPUK) and its trustees work in close collaboration with the Waterloo Partnership Sierra Leone (WPSL), a partner committee set up to co-ordinate the charity's work in Waterloo SL. WPSL is uniquely placed both to reflect the opinions of local people and to involve them in decision making, planning and implementation. We believe that the full involvement of WPSL ensures that our projects are chosen by mutual agreement, are appropriate for local needs, and provide benefits for the whole community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All WPUK trustees and members are volunteers, and there are no paid staff.

Funds raised are therefore used solely to fulfil the charity's aims and objectives and to support our projects in Waterloo Sierra Leone.

Representatives from the Waterloo Partnership United Kingdom (WPUK) usually join their counterparts from the Waterloo Partnership Sierra Leone (WPSL) for an annual audit conference in Waterloo SL, during which all our mutual project activities are reviewed and assessed. This was not done in 2016/17 following the Ebola outbreak but will resume in 2017/18. In October 2016 Ali Badara Mansaray, Chair of WPSL, was hosted by WPUK. He attended meetings with trustees and members, visited schools, businesses, faith communities and donor groups, and participated in a lecture at Edge Hill University to trainee midwives. He promoted the work of the charity, providing up-to-date information on post-Ebola recovery initiatives and strengthened the charity's commitment to its goals.

BOARD OF TRUSTEES

Regular meetings of the Trustees were held bi-monthly.

PROJECTS IN WATERLOO SIERRA LEONE

These continued to be overseen by the trustees: the project co-ordinator in the UK was Linda Nye, and in Sierra Leone Alieu Badara Mansaray.

EBOLA RELATED PROJECTS

Feeding of orphans and other vulnerable children continues in the aftermath of the Ebola crisis. Our partners in Sierra Leone are concerned that great hardship would be caused should this funding cease but the Trustees have had to gradually reduce the amount of funding. In the absence of funding from other agencies we have progressed our plan to provide training and micro-finance to enable suitable candidates to invest in small business ventures which would make them self-sufficient.

ONGOING PROJECTS

Seeds and Tools: WPUK continue to support this core project which assists women farmers who are mainly war widows.

School Uniform and Education: WPUK is committed to supporting a core group of students through their school years though we have had to allow the numbers to reduce as pupils complete their education. We do not generally have sufficient funds to sustain support for students wishing to proceed into tertiary education.

Tertiary Education: In 2007 Cynthia Reffel was one of the first pupils to benefit from the school uniform and education project. In 2017 she qualified as a nurse, the pioneering student of the tertiary education project and will hopefully soon be making a significant contribution to her community. WPUK continue to sponsor two further trainee nurses and the funds for this have been ring-fenced. A local school, Sacred Heart College, continues to fund-raise specifically to support WPUK in this project.

Micro-finance: This year a new project was initiated aimed at assisting families who are caring for Ebola orphans to develop small business ventures which should allow them to become more self-sufficient and not dependent on WPUK or other agencies to provide their basic food needs.

This year we were grateful for one particularly generous donation which funded a new well to be named "the Lotus Well". Further details of all our projects and activities can be found on our web-site:

www.waterloopartnership.co.uk

PUBLICITY AND FUNDRAISING GROUP

Fund-raising ideas continue to be developed and this year we again held a successful supermarket bag-pack, film night and two fundraising concerts in addition to our annual Christmas Gift Scheme.

Section E

Financial review

Brief statement of the charity's policy on reserves

The policy of the Waterloo Partnership, which is kept under review, is that a minimum of £1000 of the charity's capital is held in reserve.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

No funds are held in investment accounts or stock market investments.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sue Kendall	Martin Shackleton
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date		